

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
ASSURANCE, RISK AND FINANCE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON THURSDAY, 23 JUNE 2022 AT 9:31AM**

**CRS PRESENT:** Chairperson John Vujcich, Deputy Mayor Ann Court, Cr Rachel Smith, Cr Kelly Stratford, Cr Moko Tepania, Member Mike Edmonds, Member Adele Gardner

**CRS ONLINE:** Cr Mate Radich (*left the meeting at 10:30am*)

**GMS PRESENT:** William J Taylor, MBE (General Manager Corporate Services), Dean Myburgh (General Manager District Services),

**GMS ONLINE:** Andy Finch (General Manager Infrastructure and Asset Management),

**STAFF PRESENT:** Angie Thomas (Manager – Accounting Services), Sheryl Gavin (Manager – Corporate Planning & Community Development), George Swanepoel (In-House Counsel), Lisa Huria (Manager – ICT Operations and Delivery), Jamie Dyhrberg (Chief Transformation and Technology Officer), Tania Heath (Project Administrator), Rob Cottrell (Business Architect), Rakesh Pinao (Asset Investment Portfolio Manager), Marlema Baker (Democracy Advisor).

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair John Vujcich commenced the meeting and Cr Stratford opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

**APOLOGY**

**RESOLUTION 2022/1**

Moved: Cr Rachel Smith  
Seconded: Cr Kelly Stratford

**That the apologies received from Deputy Chair Bruce Robertson for absence and Cr Mate Radich for early departure, be accepted and leave of absence granted.**

**CARRIED**

**3 NGĀ TONO KŌRERO / DEPUTATION**

There were no deputations for this meeting.

**4 CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3703038, pages 12 - 17 refers

**RESOLUTION 2022/2**

Moved: Chairperson John Vujcich  
Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee confirms the minutes of the Assurance, Risk and Finance Committee meeting held 27 April 2022 as a true and correct record.**

**CARRIED**

## **5 REPORTS**

### **5.1 APPROVE ADDITION OF RESOURCE CONSENTS RISK TO ORGANISATION TOP RISK DASHBOARD**

Agenda item 5.1 document number A3733521, pages 18 - 22 refers

#### **MOTION**

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee;

- a) approves the addition of the Resource Consents" risk onto the Organisational Top Risks Dashboard;

#### **AMENDMENT**

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

- b) and that this matter be escalated to Local Government New Zealand and the Crown.

**The amendment became the substantive motion.**

#### **RESOLUTION 2022/3**

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee;**

- a) **approves the addition of the Resource Consents" risk onto the Organisational Top Risks Dashboard;**
- b) **and that this matter be escalated to Local Government New Zealand and the Crown.**

**CARRIED**

*NOTE: Elected Members request that all graphs/statistics included in the report be scaled for legibility.*

*Cr Radich left the meeting 10:30am*

## **6 INFORMATION REPORTS**

### **6.1 COUNCIL FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2022**

Agenda item 6.1 document number A3731211, pages 23 - 52 refers

#### **RESOLUTION 2022/4**

Moved: Cr Moko Tepania

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report Council Financial Report for the Period Ending 30 April 2022.**

**CARRIED***Tabled Document: Capital Programme Update (Objective ID. A3765426)***6.2 JUNE RISK MANAGEMENT REPORT**

Agenda item 6.2 document number A3732299, pages 53 - 87 refers

**RESOLUTION 2022/5**

Moved: Cr Kelly Stratford

Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report June Risk Management Report.****CARRIED***Cr Stratford left the meeting 11:10 am – returned at 11:12 am.**Meeting adjourned 11:38 am to 11:49 am***6.3 FAR NORTH HOLDINGS LTD - THIRD QUARTER FINANCIAL REPORT**

Agenda item 6.3 document number A3727235, pages 88 - 95 refers

**RESOLUTION 2022/6**

Moved: Cr Rachel Smith

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report Far North Holdings Ltd - Third Quarter Financial Report.****CARRIED****6.4 PEOPLE AND CAPABILITY QUARTERLY UPDATE: 1 JANUARY - 31 MARCH 2022**

Agenda item 6.4 document number A3732103, pages 96 - 101 refers

**RESOLUTION 2022/7**

Moved: Member Adele Gardner

Seconded: Cr Kelly Stratford

**That the Assurance, Risk and Finance Committee receive the report People and Capability Quarterly Update: 1 January - 31 March 2022.****CARRIED****6.5 TAX GOVERNANCE FRAMEWORK AND POLICY**

Agenda item 6.5 document number A3727308, pages 102 - 108 refers

**MOTION**

Moved: Deputy Mayor Ann Court

Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report Tax Governance Framework and Policy.**

**AMENDMENT**

Moved: Member Mike Edmonds  
 Seconded: Cr Rachel Smith

That the Assurance, Risk and Finance Committee **approve** the report Tax Governance Framework ~~and Policy~~.

**CARRIED**

The amendment became the substantive motion.

**RESOLUTION 2022/8**

Moved: Member Mike Edmonds  
 Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee approve the report Tax Governance Framework.**

**CARRIED**

## 6.6 ASSURANCE, RISK AND FINANCE COMMITTEE ACTION SHEET UPDATE FOR JUNE 2022

Agenda item 6.6 document number A3672062, pages 109 - 110 refers

**RESOLUTION 2022/9**

Moved: Chairperson John Vujcich  
 Seconded: Cr Rachel Smith

**That the Assurance, Risk and Finance Committee receive the report Action Sheet Update for June 2022.**

**CARRIED**

## 7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED

### RESOLUTION TO EXCLUDE THE PUBLIC

**RESOLUTION 2022/10**

Moved: Chairperson John Vujcich  
 Seconded: Cr Rachel Smith

**That the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Confirmation of Previous Minutes</b>	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out,	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	without prejudice or disadvantage, commercial activities	
<b>7.2 - Technology Update Report</b>	s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>7.3 - FNDC Current Legal Action Potential Liability Claims Report</b>	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

Meeting adjourned for lunch 12:23 pm – 12:54 pm

The Assurance, Risk and Finance Committee confirms the information and decisions contained in the part of the meeting held with public excluded not be restated in public meeting.

## **8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Cr Rachel Smith closed the meeting with a karakia

## **9 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 1:29 pm.

The minutes of this meeting will be confirmed at the Assurance, Risk and Finance Committee Meeting held on 31 August 2022.

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**CHAIRPERSON**